

Corporate Travel Booking Solutions – Booking with Cytric Easy



• cytriceasy



for Microsoft Teams

Travel and meeting collaboration solution





SEAMLESSLY EMBEDDED INTO MIRCOSOFT TEAMS

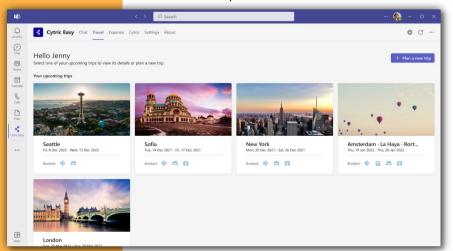
Discover **Cytric Easy**, our Travel & Expense Management solution that will change drastically the way employees collaborate and manage business travel.

The ability to book flights or claim travel expenses without leaving the collaborative application **Microsoft Teams**, helps to reduce disruption and increase productivity.

It's easier than ever before to connect and collaborate.

KEY HIGHLIGHTS for TRAVEL

Trip Dashboard A seamless experience

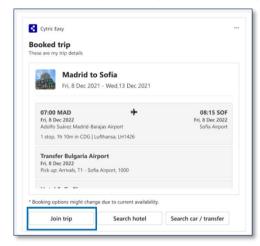


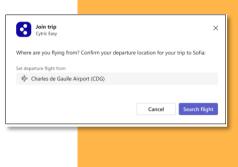
Overview of upcoming business trips directly in Microsoft Teams.

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Match My Trip

Simplified trip sharing and matching





Sharing trip details with colleagues within Microsoft Teams, who can match the same date and destination while originating from their preferred departure airport.

Share Your Transfer

Travel in a more sustainable way

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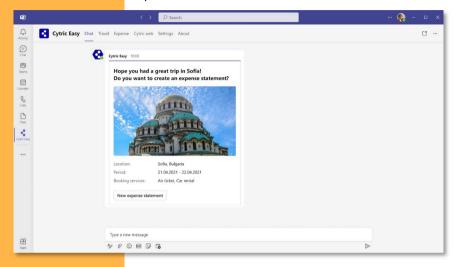
Saving time and money while contributing to a more sustainable future by sharing transfers with colleagues.



KEY HIGHLIGHTS for EXPENSE

Notifications

Receive notifications as a reminder to create expense statements



Dashboard

To track spending, the dashboard summarizes all expenses by statements in processing, to be submitted and unassigned expenses.

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2 Duplicate expenses found	View duplicates
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